

### Contact Teacher's Checklist

#### Before the Concert

- Book venue – indoors ground floor venue, whenever possible. Ensuring that dates of concerts have been placed on school calendar and staff informed.
- Return letter confirming concert dates and times to the **Musica Viva In Schools** Manager.
- Send the Parent/Guardian information page home to invite parents, principals and school council members to attend concert/s, where appropriate.. Incorporate the soft copy file available on MV website into your School's weekly Bulletin if you wish.
- Collect money from students and/or liaise with school finance officer regarding concert payment procedures. (NB: No GST applies to any Musica Viva In Schools Concerts.)
- Promptly complete the pre-visit sheet which will be emailed to you two weeks prior to the concert. Please indicate on the Pre-Visit sheet if you are able to provide refreshments. Otherwise, the ensemble will happily make their own arrangements. No refreshments are necessary for concerts after lunch.

#### Day of the concert

- Amanaska** will need, access to power, extension cord, a darkened room is preferable and a jug of water and four glasses.
- It would be greatly appreciated if a few students could meet **Amanaska** when they arrive to help carry instruments. **Amanaska** will need about 30 minutes to set up and check the balance.
- Seat students on the floor in rows with a centre aisle, secondary students can sit on chairs.
- Please arrange for the musicians to be met at the school and introduced at the concert/s. Please also arrange for a student to thank the group at the end of each concert. This is a good way to finish and the musicians really appreciate it.

#### After the concert

- Please promptly complete the post-concert Evaluation and Invoice Information Form which will be emailed to you after the concert. You will then be issued with an invoice.



musica viva  
IN SCHOOLS

Inspiring since 1981

## INFORMATION TO PARENTS/GUARDIANS

Musica Viva has been inspiring students throughout Australia for thirty years. Over thirty groups from all genres of music tour to over 1000 schools each year.

This year there will be a performance at your child's school by  
**AMANASKA**



Do you and your students have an interest in technology and music and want to know where you can take it in the world of composition? Amanaska will take you on an inspirational and visually unique journey from the traditional to the contemporary, the ethnic to the local and the acoustic to the digital. This accessible multi-media ensemble will have your students desperate to try their own hand at digital composition.

This performance is part of your school's learning program and builds on preparatory work done in the classroom utilising the Amanaska resource kit. The kit's teaching resources are linked directly to the music curriculum as well as other curriculum areas especially around literacy and numeracy.

We would be delighted if you could come to the performance. There is no charge for parents/guardians and community members. Third and subsequent children from the same family can attend free of charge.

For more information on Musica Viva concerts and related activities around Australia and internationally, visit [musicaviva.com.au/education](http://musicaviva.com.au/education)

Date ..... Time..... Place .....

If required by your School, please send payment in an envelope with your child/children's name on the outside with the form below.

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I give permission for my child/children

.....  
to attend the Musica Viva In Schools concert and enclose \$..... (per child)

Signed .....

Parent/Guardian